

**Jim Doyle**  
Governor

**Celia M. Jackson**  
Secretary

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**REAL ESTATE CONTRACTUAL FORMS ADVISORY COMMITTEE  
ROOM 121A, 1400 EAST WASHINGTON AVENUE, MADISON, WI  
Contact: Yolanda McGowan (608) 266-2112  
TUESDAY, SEPTEMBER 15, 2009**

**AGENDA**

**10:00 A.M.** (anticipated to end at 2:00 P.M.)

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A.** Adoption of Agenda (1-2)
- B.** Approval of Minutes (August 17, 2009) (3-8)

**Administrative Report- Yolanda McGowan, Bureau Director**

**Recommendations for Revision of Contractual Forms**

- C.** Review and Revise Draft Residential Offer to Purchase (WB-11) (9-18)
- D.** Review and Revise Amendment to Offer to Purchase (WB-40) (19-20)
- E.** Review and Revise Notice Relating to Offer to Purchase (WB-41) (21-22)
- F.** Review and Revise Amendment to Listing Contract (WB-42) (23-24)
- G.** Review and Revise Amendment to Buyer Agency Contract (WB-47) (25-26)
- H.** Review and Revise Residential Condominium Offer to Purchase (WB-14) (27-34)

**Prioritize Completion of Remaining Forms**

**Schedule Future Meeting Date(s)**

**Adjournment**